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International Arbitration Workshops and Award Writing Examination

**The Chartered Institute of Arbitrators is pleased to offer the
International Arbitration Workshops and Award Writing Examination
to be held in Rio, Brazil with the support and cooperation of
the CAM-CCBC (Centre for Arbitration and Mediation)
the Committee for Brazilian Arbitration (CBAr) and
the Rio de Janeiro Bar Association Arbitration Committee (OABRJ)**

Accelerated Route to Fellowship and Award Writing Examination

October 27, 28 & 29 2014

Accelerated Route to Membership

October 31 & November 1 2014

Venue:

**Rio de Janeiro Bar Association Arbitration Committee (OAB RJ)
Av. Marechal Câmara
150 - Rio de Janeiro
RJ - CEP: 20020-080**



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About the Chartered Institute of Arbitrators

Founded in 1915, to provide a membership organization for arbitrators, the Chartered Institute of Arbitrators (CI Arb) is the world's leading centre of excellence for the promotion and facilitation of dispute resolution.

The Institute established by Royal Charter is a registered charity with more than 12,500 members in over 110 countries and an international network of 37 Branches. Recognised as the professional home for all dispute resolvers, the Institute provides the highest educational standards and is an international resource centre for practitioners, policy makers, academics and those in business concerned with the cost effective and early settlement of disputes.

In facilitating the determination of disputes, the Institute operates in a wide variety of business and commercial sectors including: financial services, insurance, shipping, commodities, the media, medicine, sports, travel, telecommunications and technology construction, engineering and the automobile industry. The Institute's sphere of interest is constantly being widened to encompass other sectors.

The Institute offers education and training throughout the world, providing assured global standards - giving confidence to arbitration and ADR users that the very best practitioner is helping to resolve their dispute. Chartered status for Arbitrators was introduced in 1999 as the "gold standard" for practitioners.



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Workshop 1 - Accelerated Route to Fellowship

The Accelerated Route to Fellowship Programme is designed for legal practitioners with at least 10 years experience in dispute resolution procedures. Fellowship is the highest grade of Institute membership and allows the use of the designation FCI Arb. The Programme focuses on applicable laws and procedures for the conduct of efficient arbitration hearings in complex international cases. It is designed for experienced practitioners to demonstrate their knowledge, skills and expertise, and to share experiences with others at a “masterclass” level. Built into this course is the “train-the-trainers” programme where candidates of ability are mentored to be trainers for future courses.

Who Should Attend? Practising lawyers with at least 10 years litigation experience and a good knowledge of international private law and arbitration; arbitrators who have been working either as arbitrators or arbitration counsel for at least 10 years.

Assessment:

Satisfactory assessment of performance in high-level discussions and role play exercises will permit the candidate to take the award writing examination, which will be administered as part of the programme, for qualification as a Fellow of the Chartered Institute of Arbitrators.

The Accelerated Route comprises three elements:

1. Oral Assessment: This element of the Accelerated Route to Fellowship Programme consists of two days of oral assessment based on a case study of a dispute. You will be assessed on your knowledge, judgment and self-presentation on a series of problems, written exercises and role play, as well as your reasoned award writing ability.

2. Award Writing Examination: This element consists of a written open book examination in which an Award must be written and fully reasoned, based on the evidence in an arbitration proceeding. The exam is administered as part of this 3 day programme. To receive a passing grade, the Award must meet international standards for enforcement.

3. Peer Review Interview: This element follows successful completion of Award Writing and is scheduled at a convenient interval after the workshop concludes by the Chartered Institute of Arbitrators.

Assessment Result: Successful attendance at the Accelerated Route to Fellowship programme allows the delegate to apply for Member status with the Chartered Institute of Arbitrators and to take the Award Writing Examination. Successful completion of the Award Writing Examination and Peer Review Interview allows the delegate to apply to join CI Arb as a Fellow, or to upgrade their ACI Arb (Associate) or MCI Arb (Member) status to Fellow (FCI Arb). Full details of the route to Fellowship are available on CI Arb’s website www.ciarb.org.



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Workshop 2 - Accelerated Route to Membership

The Accelerated Route to Membership programme is designed for legal practitioners with a fair knowledge and experience of legal principles and dispute resolution mechanisms. The course introduces concepts and principles of international commercial arbitration practice, and is sufficient to qualify for the level of Member with the Chartered Institute of Arbitrators.

Course Content: Comparison of Dispute Resolution Procedures, UNCITRAL and its Texts, Jurisdiction and Powers of the Arbitrator, Preliminary Meetings, Procedure at the Hearing, Costs and Interest, Essentials of an Award.

Who Should Attend? This fast-track route is designated for busy, legally qualified professionals who have a law qualification and some knowledge of the law of arbitration. The programme has been devised to take into account knowledge and experience gained through both academic and practical means.

Assessment: There are three components to the assessment:

1. Pre-course Assignment: Candidates must submit written pre-course questions prior to attending the programme.

2. Workshop Assessment: An interactive 1½ –day assessment series of workshops. Candidates will be split into groups and presented with scenarios where they will consider and work with the legal principles which apply in each situation. Candidates are assessed in terms of their knowledge and ability to write answers to specific practical questions. Assessment of this element is on a pass or fail basis. Candidates must pass all the workshop sessions.

3. Post Course Examination: Candidates will be required to successfully complete a three-hour examination. The exam is administered as the final segment of this 2-day programme.

Assessment Result: Successfully completing the assessment allows delegates to apply for entry to CI Arb at the grade of Member (MCI Arb).



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Dates and Times

Workshop 1 – Accelerated Route to Fellowship

- Workshops commence at 09:00 on Monday 27 October 2014 and conclude at 17:00 on Tuesday 28 October 2014
- Award Writing Exam 09:00 until 13:00 (four hour exam) Wednesday 29 October 2014

Workshop 2 – Accelerated Route to Membership

- Pre-course Questions: Candidates must submit written pre-course questions prior to attending the programme, (these will be sent to you after registration).
- Workshops commence at 09:00 on Friday 31 October 2014 and conclude at 17:00 on Friday 31 October 2014
- Post Course Examination 09:00 AM until 12:00 (3 hour exam) Saturday 1 November 2014

We are anticipating strong demand for this programme and would ask that you confirm registration at the earliest possible date.

PLEASE NOTE:

THE LANGUAGE OF BOTH WORKSHOPS IS ENGLISH. ALL PARTICIPANTS MUST HAVE CONVERSATIONAL FLUENCY IN ENGLISH IN ORDER TO COMPLETE THESE WORKSHOPS SUCCESSFULLY



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Course Fees, Payment and Registration

- The course fee for the Accelerated Route to Fellowship is **£1450**.
- The course fee for the Accelerated Route to Membership is **£860**.

The fee includes registration on the course, the first attempt at the assignment and examination, study materials, lunch and refreshments throughout the day.

CI Arb can offer candidates the option of paying for their course fee in instalments with 70% of the course fee payable on registration and the final 30% a week before the course commences.

Payment will be accepted in any of the following forms: debit or credit card, cheque, bank draft or bank transfer. For payments in currencies other than in Pound Sterling, ***the equivalent of £15 must be added to cover bank charges.***

What happens when I register for the course?

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates approximately 2 weeks before the course start date by email.

Postponement Fee

The postponement fee is an administration charge of 50% of the course fee should a candidate wish to **transfer registration of a course** to a later date.

The postponement fee is an administration charge of 50% of the assessment fee should a candidate wish to **transfer registration of an assessment** to a later date.

Cancellation Fee

All cancellations to registration of courses must be received in writing to education@ciarb.org. Cancellation charges will apply as follows:

- If a registration is cancelled within 1-28 days of the course commencing, 100% of the course fee + VAT will be payable.
- If a registration is cancelled before 28 days of the course commencing, 50% of the course fee + VAT will be due and payable
- If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration and fee to the next course

Registration

Please e-mail **Nicole Cooper** at ncooper@ciarb.org or call +44 20 7421 7442 for an application form and further information.

Please note the closing date for applications will be 30 September 2014